

Strategic Facilitation & Presentation Skills

Duration: **One Day**

Levels: **Suitable for all levels**



Course Overview

Join us for this immersive and interactive day that has been designed to improve the presentation and professional skills of a modern worker.

You will learn from professional facilitators the tips of the trade and how you can better use these models and insights to help communicate, influence and lead others to new ideas. You will learn new concepts regarding planning and how to communicate, the best way to bring together information and then present to an ideal audience. You will also learn how to

deal with challenging stakeholders and how best to deal with variety in your stakeholder group.

At the conclusion of the session you will be better equipped to present ideas to others and communicate new ideas and concepts – and you'll have had a great day.

This session will cover

- Preparing for a presentation – the basics of great foundation work
- Personal management and preparing for your success
- Tips and Tools of the trade
- The power of three's in crafting an easily understood message
- Techniques for presentations and change
- When to use which situation
- Body language and reading situations properly
- Dealing with difficult stakeholders
- Validating results
- And the opportunity to create your own personal style

5 reasons why you should come to Strategic Facilitation and Presentation Skills

1. You'd like to improve your presentation skills and gain more confidence in the workplace
2. You'd like to have the skills in your professional tool box to effortlessly 'speak on your feet'
3. You'd like to pursue a role that encourages you to present information to others in meaningful ways
4. You'd like to have more than one 'presentation style' to draw upon
5. You'd like to learn the techniques used by professional facilitators to make your life easier

Thank you so much for this workshop. Incredible facilitation and expertise - amazing!
Grant, Adelaide, 2018